



JOB DESCRIPTION

POSITION: IT Officer

Reporting to the Network Manager – SI the primary purpose of the position is to ensure and maintain daily IT & VAS (Value Added Service) operations.

Key Accountabilities:

- Assist in daily IT operations to ensure that business is running smoothly.
- Maintain and ensure OCS (online charging system) and USSD (Unstructured Supplementary Service Data) systems are running.
- Run health checks on all VAS ((Value Added Services) Systems on a daily basis.
- Configure new Value Added Services when required.
- Conduct CR's (change request) on systems where required.
- Provide support are CC Tech for the following
 - SIM and Customer Details & Records.
 - Troubleshoot and fix faulty – phones, Wi-Fi dongles, Wi-Fi routers etc.
 - Provide technical support to all hardware sold to customers.
- Conduct MAC (Move, Add, Changes) when required within the office environment.
- Ensure all tasks assigned by IT Team Leader is conducted and completed on time.
- Coordinate and work with PNG Team when required.
- Keep abreast of all other department's requirements such as applications, hardware and operational status.
Provide updates to department manager on timely manner.

Selection Criteria

Essential:

- At least minimum of 2 years of proven working experience in IT field
- Have tertiary qualifications or Bachelor's Degree in related field
- Strong knowledge of Windows or Linux Server Administration.
- Ability to handle daily user issues efficiently
- Ability to work with other teams and ensure tasks are completed as required
- Excellent analytical, strong communication skills, problem solving and negotiation skills
- Strong leadership talent, interpersonal and organizational skills
- Good personal presentation
- Having high degree of self – motivation and ambition
- Capability to grow in a competitive environments
- Working knowledge of various types of telecommunication equipment.

Desirable:

- Licensed to drive
- Experienced in working in a multicultural environment
- Ability to foster team oriented goals.

Benefits

Competitive remuneration in line with experience and qualifications. All applications will be treated with the strictest confidence

Bmobile-Vodafone is an Equal Opportunity Employer. Please direct all applications to;
Email address: jobs@bmobile.com.sb

Or

Drop off your application at our Head Office, located Grand Plaza (Top floor
Addressed to:

Human Resources Manager
Bmobile- Vodafone Solomon Islands Limited
PO Box 2134
Honiara Solomon Islands

Label: Position Name

Closing date for applications will be on **22nd October 2018**

Applications will be assessed as they are received. Only shortlisted applications will be contacted.