



Job Description – Fuel & Electricity Officer

Job Title: Fuel & Electricity Officer

Work Location: Bmobile SI HQ – Honiara

Division/Department: Technical/Operations

Reports to: Technical Manager

- Full-time
- Part-time

Essential Duties and Responsibilities:

Reporting to the Technical Manager - SI the objective of the team is to provide active monitoring of Bmobile network in SI and to ensure all issues affecting the network are escalated and resolved in a timely manner. Maintain, Consolidate and prepare site electricity bills analysis, and payments.

Duties and Responsibilities includes:

- Keep track of master listing for all grid connections through meter readings to all sites
- Keep in contract with Solomon Power Billing team to ensure accuracy of billing records for site details and charges
- Timely tracking of payment requests and actual payment to Solomon Power
- Run analysis for all grid sites, analysing meter readings and genset run-hours (fuel management)
- Assist 24/7 NOC shift team
- Conduct preventative monitoring, by ensuring disconnection notices are paid before and power disconnections to site
- Access power network management system and back-up fuel management officer in terms of monitoring and escalation of issues
- Other duties directed from the Technical and Operations Manager from time to time.

Education and/or Work Experience Requirements:

- Tertiary qualification in Electrical Engineering or related field from a reputed institute
- Minimum 2-3 years of relevant experience

Required Outputs, Personal Attribute and/or Physical Requirements:

- Proven track record with demonstrable skill set.
- Excellent analytical, strong communication skills, problem solving and negotiation skills
- Good personal presentation.
- Ability to maintain a high level of confidentiality.
- Valid Solomon Islands Driver's License.

BENEFITS

Competitive remuneration in line with experience and qualifications. All applications will be treated with the strictest confidence.

Bmobile is an Equal Opportunity Employer. Please direct all applications to;
Email address: jobs@bmobile.com.sb

Or

Drop off your application at our Head Office, located Grand Plaza (Top floor)
Addressed to:

Human Resources Manager
Bmobile Solomon Islands Limited
PO Box 2134
Honiara Solomon Islands

Label: Position Name

Closing date for applications will be on **26th July 2019**

Applications will be assessed as they are received. Only shortlisted applications will be contacted.