



JOB DESCRIPTION

POSITION: ICT OFFICER

Reporting to the Network Core Manager, the ICT Officer's primary responsibility is to ensure and maintain daily IT & Network related operations. The core functions and scope of the ICT Officer are to;

- Ensure that all devices connected to the LAN are up and running on a daily basis for business operations to run smoothly.
- Troubleshoot and fix all network based issues within the office and faced by users.
- Configure, maintain and keep an update inventory list of all network devices.
- Ensure all network and IP related documentation is updated in timely manner.
- Assist Technical Team in setting up wireless PTP (point to point) links, DES Gateways and other monitoring devices.
- Generate reports for all corporate customers when required.
- Troubleshoot and fix all IP and network related issues for corporate customers.
- Ensure that all network devices are added to the NMS (Network Monitoring System).
- Conduct MAC (Move, Add, Changes) when required within the office environment.
- Troubleshoot and fix user issues.
- Assist IT Team in daily operations.
- Ensure all tasks assigned by IT Team Leader is conducted and completed on time.
- Coordinate and work with PNG Team when required.
- Keep abreast of all other department's requirements such as applications, hardware and operational status.
- Provide updates to department manager on timely manner.

Selection Criteria:

Essential:

- At least minimum of 2-3 years of proven working experience in IT & Networking field
- Have tertiary qualifications or Bachelor's Degree in related field
- Strong knowledge of Networking & Systems Administration.
- Ability to handle daily user issues efficiently
- Ability to work within a team and ensure assigned tasks are completed as required
- Excellent analytical, strong communication skills, problem solving and negotiation skills
- Strong leadership talent, interpersonal and organizational skills
- Good personal presentation
- Having high degree of self – motivation and ambition
- Capability to grow in a competitive environments
- Working knowledge of various types of telecommunication equipment.

Desirable:

- Have a valid driver's license
- Experienced working in a multicultural environment and ability to foster team oriented goals.
- Good communication and interpersonal skills.

Benefits

Competitive remuneration in line with experience and qualifications. All applications will be treated with the strictest confidence.

Bmobile-Vodafone is an Equal Opportunity Employer. Please direct all applications to;
Email address: jobs@bmobile.com.sb

Or

Drop off your application at our Head Office, located Grand Plaza (Top floor
Addressed to:

Human Resources Manager
Bmobile- Vodafone Solomon Islands Limited
PO Box 2134
Honiara Solomon Islands

Label: Position Name

Closing date for applications will be on **20 July 2018**

Applications will be assessed as they are received. Only shortlisted applications will be contacted.